

Program C: Operational Support

Program Authorization: R.S. 15:577; R.S. 1587; R.S. 15:581.2 et seq.; R.S. 40:1379.3, 1381 and 1382; R.S. 40:1385; R.S. 40:1399

Program Description

The mission of the Operational Support Program in the Office of State Police is to provide essential functions to support the traffic, gaming, and criminal programs.

The goals of the Operational Support Program in the Office of State Police are:

1. Develop innovative initiatives through which the Louisiana State Police will achieve a position of excellence.
2. Seek adequate resources through legislative measures, federal grants and other sources to promote adequate staffing and equipment for the purpose of providing for the public's safety.
3. Develop new and expanded programs to promote and achieve public safety.

Activities for the Operational Support Program include the Crime Laboratory, Technical Support, and Support Services.

>Crime Laboratory - This section provides accurate and timely analysis of evidence. The laboratory offers direct support to law enforcement operations in the area of toxicology, identification and analysis of controlled dangerous substances, firearms, serology, latent prints, trace evidence analysis, photographic support and evidence cataloging. The services are available free of charge to any government agency. Additionally, laboratory personnel support federal and state prosecutors, testify in courts, give depositions, and prepare briefs of analysis. Also, laboratory personnel provide twenty-four hour crime scene assistance for major crime investigations.

*Narcotics Unit – This unit has the responsibility to positively identify substances which are suspected as drugs. This unit receives the majority of all cases received by the entire laboratory. The forensic scientists of this section educate law enforcement agencies regarding drug trends. Additionally, they assist with the processing of large drug seizures and clandestine laboratories.

*Physical Evidence Unit – Personnel of this unit must be subject to call 24 hours a day to assist all law enforcement agencies with investigations of crimes. They must respond to the crime scene in a timely manner so they can collect and preserve evidence. Examples of services provided are: latent fingerprint lifting and comparison, ballistic matching of bullets, semen and blood typing, paint matching, and vehicle light bulb analysis.

*Toxicology Unit – Forensic scientists of this unit test blood, urine and vitreous for the presence of drugs or alcohol. They must also certify other laboratories in the state to run toxicology tests.

*Photography Unit – This unit receives, logs and processes all film submitted to the laboratory. The film documents crime scenes, criminal investigations, fleet crashes and traffic crashes. The unit is responsible for developing exposed film, printing photographs, and maintaining files of negatives for future use.

>Technical Support

*The Bureau of Criminal Identification, a section within the Office of State Police, was created in 1936 by Act No. 41 pursuant to Section 15:581.2 of the Louisiana Revised Statutes. The Bureau serves the State of Louisiana as the central state repository for criminal records, and as such, receives and possesses criminal

Program C: Operational Support

history data from criminal justice agencies throughout the state and the nation. Act 449 of 1981 amended and reenact Part I of Chapter 6 of Title 15 of the Louisiana Revised Statutes of 1950, to consist of R.S. 15:575 through 596, and Subsection B of Section 408 of Title 36 of said Statutes, authorizes and directs the Department of Public Safety to promulgate necessary rules and regulations relative to the field of criminal statistics and information. Act 941 of 1985 authorizes the Office of State Police to charge a fee for processing criminal record inquiries to non-criminal justice agencies. In accordance with legislative mandates, the bureau performs the following services and functions:

- A. Collects, possesses, stores and disseminates criminal history information and related data, such as rap sheets, fingerprints, photographs, etc.
- B. Assists police departments in criminal investigations through expert latent fingerprint comparison and subsequent court testimony
- C. Provides identification of criminals, wanted/missing persons, probation/parole violators, habitual offenders and unknown deceased persons

Louisiana Child Protection Act – Act 760 of 1986 authorizes and directs that the Bureau of Criminal Identification to conduct criminal background checks on all person seeking employment that would have supervisory or disciplinary authority over children.

Automated Fingerprint Identification System (AFIS) – Act 32 of 1994 3rd extraordinary session created the AFIS Committee, and authorizes the Bureau of Criminal Identification to supervise, manage, maintain and operate this statewide system. Act 753 of 1991 authorizes and directs funding for procurement, installation, maintenance, and operation of the Automated Fingerprint Identification System.

*Concealed Handgun Permit Section – Act 4 of 1996 extraordinary session – This section issues permits which allow Louisiana residents to carry concealed handguns. The section must conduct background investigations prior to the issuance of a permit, and it must initiate the revocation process for permittees who violate the rules.

*Concealed Handgun Permit Section – Act 17 of 1935 mandates that every person possessing certain types of firearms, inclusive of those with obliterated serial numbers, register the firearm with the Department of Public Safety. Act 690 of 1976 authorizes and directs that the Department of Public Safety approve the transfers of firearms required to be registered.

*Concealed Handgun Permit Section – Act 412 of 1975 authorizes the Office of State Police to issue and/or revoke special officer's commission to qualifying individuals.

*Traffic Records – This unit serves as the central repository for all crash reports investigated by State Police Personnel and serves as the custodian of all traffic citations issued by officers within the State Police.

*HQ Communications – This unit monitors HQ personnel communication traffic including but not limited to Hazardous Materials Incidents. Additionally, HQ Communications personnel are tasked with certifying both state and local users on the Louisiana Law Enforcement Telecommunications System and the National Crime Information Center System. In addition to certifying users, the HQ communication staff must ensure the integrity of both systems by enforcing the rules and regulations governing these systems.

>Support Services – This section consists of Fleet Operations, and Police Supply. State Police maintain all Department of Public Safety & Corrections vehicles. All major automotive maintenance and bodywork has been centralized at Headquarters in Baton Rouge. Routine or minor repairs are accomplished at satellite garages located at State Police installations around the state. An economical aspect of this maintenance is the use of inmate labor. Both mechanical and body repairs are done at the Louisiana State Police Headquarters using inmates assigned to the Department of Public Safety and Corrections.

*The Operational Development Unit Section directs and controls the development of plans and programs, goals, and various objectives of the department. It is responsible for inspection of the department's personnel, material resources, and procedures. Additionally, it serves as legislative liaison responsible for monitoring bills that affect the department and assists in the preparation of the department's budget and other planning functions.

Program C: Operational Support

*The Applied Technology Section is responsible for the training and certification of all law enforcement personnel who utilize instruments to detect and measure the alcoholic content of a person's blood. It is also the responsibility of this section to certify the accuracy of blood alcohol testing instruments and filing the necessary documentation with the appropriate criminal justice systems so the results of those instruments can be used in criminal and civil proceedings.

*The Internal Affairs Section ensures that the integrity of Public Safety Services agencies is maintained at all times. Responsibilities of the section include: conducting background investigations on all new applicants for employment, conducting investigations relating to internal problems of offices within Public Safety Services, and maintaining up-to-date files (containing information concerning disciplinary actions) on each employee of the Office of State Police. These files contain information concerning the employees' disciplinary actions.

*The Air Support Unit provides the State Police and local law enforcement with aerial capability. Traffic patrol is the major responsibility of all helicopters and fixed wing aircraft, however, these air support vehicles are also used in search, rescue, pursuit and emergency transportations. Additionally, fixed wing aircraft are used extensively in the marijuana eradication program as well as narcotics, criminal and intelligence gathering investigations.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$0	\$0	\$9,696,092	\$256,839	\$256,839
STATE GENERAL FUND BY:						
Interagency Transfers	622,166	478,166	478,166	483,430	690,790	212,624
Fees & Self-gen. Revenues	8,560,472	12,018,582	12,110,582	6,879,246	11,835,510	(275,072)
Statutory Dedications	35,564,563	31,392,789	31,444,052	32,798,631	33,029,189	1,585,137
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	904,000	1,370,000	1,370,000	466,000
TOTAL MEANS OF FINANCING	\$44,747,201	\$43,889,537	\$44,936,800	\$51,227,399	\$47,182,328	\$2,245,528
EXPENDITURES & REQUEST:						
Salaries	\$6,141,349	\$6,548,155	\$6,194,486	\$6,470,329	\$6,730,669	\$536,183
Other Compensation	90,562	166,282	166,282	166,282	166,282	0
Related Benefits	5,038,954	4,716,041	5,143,617	7,744,446	6,187,992	1,044,375
Total Operating Expenses	6,116,213	4,311,661	4,395,818	4,947,770	4,909,425	513,607
Professional Services	135,363	1,744,225	1,744,225	1,786,086	1,744,225	0
Total Other Charges	23,460,765	23,136,580	24,005,673	24,730,905	24,728,395	722,722
Total Acq. & Major Repairs	3,763,995	3,266,593	3,286,699	5,381,581	2,715,340	(571,359)
TOTAL EXPENDITURES AND REQUEST	\$44,747,201	\$43,889,537	\$44,936,800	\$51,227,399	\$47,182,328	\$2,245,528
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	178	184	179	183	179	0
Unclassified	5	2	7	7	6	(1)
TOTAL	183	186	186	190	185	(1)

SOURCE OF FUNDING

This program is funded with Sate General Fund, Interagency Transfers, Fees and Self-generated revenues, Statutory Dedications, and federal Funds. The Interagency Transfers are from other programs within the Department of Public Safety and Corrections and programs outside of the department for gasoline and automotive services purchased and for background checks on individuals. The Fees and Self-generated Revenues are derived from fees assessed for utilization of state police breath alcohol machines, sale of accident reports, checking of criminal histories, insurance recovery, training academy reimbursements, motor carrier safety, and from fees collected by the Office of Motor vehicles. The Statutory Dedications are derived from the Public Safety DWI Testing, Maintenance & Training Fund (R.S. 40:1379.7), Riverboat Gaming Enforcement Fund (R.S. 27:92), Concealed Handgun Permit Fund (R.S. 40:1379.3.1) and the Deficit Elimination/Capital Outlay Escrow Replenishment Fund (R.S. 39:137). Per R.S. 39:36B.(8), see table below for a listing of expenditures out of each statutory dedicated fund. The Federal funds are derived from a DNA grant and a drugfire grant.

	ACTUAL	ACT 12	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	OVER/(UNDER)
						EXISTING
Public Safety DWI Testing, Maintenance & Training	\$719,372	\$626,755	\$636,773	\$360,415	\$357,890	(\$278,883)
Riverboat Gaming Enforcement Fund	\$34,594,230	\$30,415,833	\$30,457,078	\$31,027,958	\$31,231,041	\$773,963
Concealed Handgun Permit Fund	\$250,961	\$350,201	\$350,201	\$543,290	\$573,290	\$223,089
Deficit Elimination/Capital Outlay Escrow Replenishment Fu	\$0	\$0	\$0	\$866,968	\$866,968	\$866,968

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$43,889,537	186	ACT 12 FISCAL YEAR 2001-2002
			BA-7 TRANSACTIONS:
\$0	\$143,263	0	Carry forward funding for police uniforms, crime lab equipment, vehicle, rifles and handbooks
	\$904,000	0	Funding for La. Domestic Terrorism Advisory Committee
\$0	\$44,936,800	186	EXISTING OPERATING BUDGET - December 20, 2001
\$0	\$72,174	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$0	\$80,442	0	Classified State Employees Merit Increases for FY 2002-2003
\$0	\$56,213	0	State Police Retirement Rate Adjustment
\$0	\$20,175	0	Risk Management Adjustment
\$0	\$3,040,340	0	Acquisitions & Major Repairs
\$0	(\$3,266,593)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$143,263)	0	Non-Recurring Carry Forwards
\$0	\$7,566	0	Maintenance of State-Owned Buildings
\$0	\$568,383	0	Salary Base Adjustment
\$0	(\$252,814)	0	Attrition Adjustment
\$0	(\$459,667)	0	Salary Funding from Other Line Items
\$0	\$866,968	0	Group Insurance Adjustment
\$4,025	\$4,025	0	Civil Service Adjustment
\$0	\$1,233	0	Civil Service Training Series adjustment
\$0	\$163,267	4	Homeland Defense-civilians
\$0	(\$289,609)	(5)	Transfer Crisis Response to Traffic Program
\$0	\$197,500	0	OIT recommended IT item: mugs hot display stations for automatic fingerprint identification system and database upgrade
\$0	\$647,750	0	OIT recommended IT item: updated software and increased software maintenance for mobile data communications system; computer hardware; updated software and increased software maintenance for concealed handgun
\$0	\$92,624	0	Increased interagency transfers revenues for automobile supplies
\$0	\$120,000	0	Background checks

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$466,000	0	Additional funding for La. Domestic Terrorism Advisory Committee
\$252,814	\$252,814	0	Restoration of attrition
\$256,839	\$47,182,328	185	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$256,839	\$47,182,328	185	BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$256,839	\$47,182,328	185	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$17,850	Independent contract for instructional training on intoxilzers
\$1,600,000	Laboratory testing fees for DNA samples
\$75,000	Technical adviser for DNA forensic activities
\$50,000	Forensic anthropology services
\$1,375	Aviation physicals
\$1,744,225	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$20,473,174	Employer contribution for state police retirement (normal cost =10.8% or \$3,662,818; UAL=49.7% or \$16,810,356)
\$2,000,000	Reimbursement to local governments for providing fingerprints through remote scanners linked to the automatic fingerprint identification system
\$133,832	In-service training for commissioned personnel at the training academy
\$4,000	Aviation training aids/certification
\$1,404	Crime lab/applied technology supplies
\$423,214	Police supplies
\$1,370,000	Terrorism Advisory Committee
\$24,405,624	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$36,104	Transferred to Management and Finance for dues and subscriptions
\$62,400	Civil Service charge
\$27,783	Transferred to Department of Transportation for gasoline expenses
\$188,918	Risk Management adjustment
\$7,566	Maintenance of state-owned buildings
\$322,771	SUB-TOTAL INTERAGENCY TRANSFERS
\$24,728,395	TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$1,074,391	Mobile data computer replacements
\$197,000	Computer hardware (CISCO switches and mobile data enhancements)
\$439,860	Replacement vehicles (20)
\$193,089	Concealed handgun computer equipment
\$811,000	Aviation major repairs
\$2,715,340	TOTAL ACQUISITIONS AND MAJOR REPAIRS